

## Eagle Board of Review Checklist

Below are lists of key questions or points the Eagle Board suggests that the Scoutmaster should address with the Life Scout prior to the Scout scheduling his Eagle Project or Final Review.

Please keep in mind these are only suggestions that we feel are important, and that all the actual requirements must be met according to the [Eagle Scout Leadership Service Project Workbook](#) 512-927, and the [Eagle Scout Rank Application](#) 512-728.

### PROJECT REVIEW

1. Who will benefit from this Project?
2. How will they benefit from this Project?
3. Will it allow the Scout to demonstrate leadership and organizational skills?
4. Key points for the Scout to address in planning his Project:
  - Time to complete the Project
  - Labor required to complete the Project on time  
(Strongly suggest creating a matrix establishing number of people vs. task requirements)
  - Supplies and costs required to complete the Project
  - Safety requirements (Including Emergency Release forms)
  - Time schedule
  - Contingency plans
5. Project **cannot** be a fund-raiser, although fund-raising is permitted **only** for securing materials or supplies required to complete the Project.
6. All planning should be completed prior to scheduling the Project Review.
7. Scout should bring all documentation, pictures, sketches, etc., that has been generated from the initial conception of the Project idea. (Preferably organized in a folder or notebook)
8. **All** approvals and signatures must be obtained before the Project is to be started.

### FINAL REVIEW

1. Has the Scout's Eagle Project been completed satisfactorily?
2. Have all the Merit Badge requirements been met?
3. Have all sealed personal references been obtained?
4. Has the Scout written his Life Purpose/Ambition letter?
5. Has the Scout Master conference been completed?
6. **All** approvals and signatures must be obtained prior to scheduling the Final Review.

### Scouts should be in full dress Class "A" uniform for both Project and Final Reviews.

We believe that the Scout should treat this event with the proper respect that it deserves, and that he should ensure that he is in a proper, clean uniform that reflects his status in the Troop which he is currently active. This is an opportunity for the Scout to show pride in his uniform, the badges that he has earned, and for the Board to see that the uniform is worn properly. If necessary, uniform parts, such as trousers, might be borrowed from other boys or leaders, not necessarily in your own unit, if purchasing is an issue or the last pair of trousers are now too small. Leadership sometimes means borrowing from others to finish a project.

We also suggest that they take the attitude of this being an interview, and that they ensure that their appearance is neat and clean, and that they do not come in disorganized, chewing gum, or any other behavior that could be misconstrued as being disrespectful.